

# Job Description

## Head of Engineering, Infrastructure

Role Profile	Leadership Grade P
Service	Infrastructure
Reports to	Director – Infrastructure
Number of posts	70 within 5 teams (provisional)
Post Number	tbc

My job improves the quality of life for the people of Bournemouth, Christchurch & Poole Council in providing strategic leadership in Engineering services to help design, maintain and develop an efficient and reliable transport system, to enable sustainable and sensitive growth; to promote better and safer use of the network and the implementation of high-quality sustainable new infrastructure for the conurbation.

### Job Overview

To lead and continually improve the engineering service so that the public receive high quality services and the council's objectives, priorities and values are met.

To ensure that BCP's engineering activity helps shape the BCP conurbation in a sustainable way that meets both the aspirations of the community, and the regional and national requirements.

To recommend and implement quality engineering led solutions that are environmentally sensitive, value for money and efficient while reflecting the council's objectives, purpose and customer needs and within Highway Authority responsibilities.

To act as engineering consultant and in partnership to oversee infrastructure related design aimed to improve and maintain the transportation network

To ensure that Council objectives are achieved through clarity of contracts, service level agreements and briefs while progressing all work to well planned programmes including advice on construction.

### Key Responsibilities

Provide high-level strategic advice on transportation engineering matters, offer professional technical advice to members, and prepare and present reports to member forums.

Lead the Engineering Service in line with the council's purpose and priorities while safeguarding both natural and built environments.

To assist in the design, implementation and monitoring of the Local Transport Plan and associated outcomes.

Lead the efficient operation of the council's network including the operation of its bridges.

To oversee the asset management activities related to the highway including street lighting.

To provide strategic leadership for the technical design input into the council's bidding strategies to facilitate future improvement and to help deliver the transport related capital programme.

To lead the workforce and to ensure that the latest sustainable transport design thinking is applied to help influence more sustainable and safe travel

This job description is not exhaustive and reflects the type and range of tasks, responsibilities and outcomes associated with this post.

Prepared by Director Infrastructure May 2023

To lead on all building control matters on behalf of the Council

Develop, implement and review the Transportation Service Plan as part of Infrastructure business planning and as a member of the Infrastructure Management Team

Produce a team business plan for the Engineering service

Continually improve and modernise the Engineering Service and manage the performance of the service in line with council policies and with partners.

Liaise with Members and other Services to ensure that Engineering activity facilitates wider Council activity and meets our planning requirements.

Manage the Engineering operational budget in an efficient way; comply with the council's standing orders and financial guidance and any relevant statutory requirements, including the Equality Act, the Health and Safety at Work Act and GDPR Regulations

Represent the Service and council in a professional manner within local government, regional, national government, voluntary and community agencies, forums and partnerships

Lead in the development and promotion of proposals to secure external-based funding to deliver BCP's priorities and support service delivery

To manage fee levels and financial aspects of the service reporting to the Director Infrastructure on performance in all aspects.

Provide strategic level advice and work with the community and other partners to form transportation solutions and oversee implementation

Negotiate on complex matters and contentious issues through persuasion and advocacy in line with Council policy and to ensure timely delivery

Responsible for the recruitment, management, development and wellbeing of all Engineering staff to enable high standards of performance and customer service and ensure that appropriate workforce planning and performance management is in place to enable effective service delivery in line with corporate needs

Set the culture within the Engineering service to ensure that values and associated behaviours are fully embedded in accord with Corporate requirements.

## **Specific Qualifications and Required Experience**

- Engineering related degree and a Chartered Civil Engineer or be able to demonstrate equivalent knowledge, skills and experience
- Professional competence in relation to transport engineering
- Management qualification or equivalent relevant experience
- Experience in strategic, operational and financial management across a range of transportation services and functions
- Leadership of high-profile innovative projects or policy development which have a wide-ranging impact and reputational risk for the council

## **Personal Qualities and Attributes**

- Customer focussed
- Good communication skills
- Ability to motivate staff
- Able to work as a team member
- Ability to innovate
- Ability to be creative and able to encourage creativity in others

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- Political awareness
- Strong decision making based on sound judgement under pressure
- Ability to manage complex work load under pressure
- Positive towards working in partnership
- Technical understanding relevant to the post
- Good knowledge of health and safety requirements
- Aware of appropriate legal context
- Knowledge of relevant contractual law
- Motivated and positive in all aspects of the work